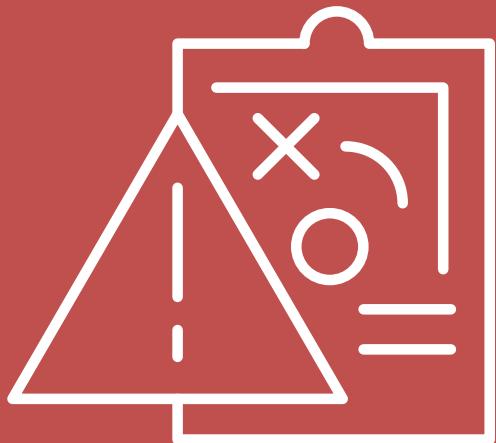


HOME COMING DANCE

# *Emergency Plan*



## **Emergency Contacts:**

## **Emergency Evacuation Routes:**

- Familiarize yourself with the nearest exit routes in case of evacuation. Maps of these routes are posted throughout the venue.
- In case of fire, use the designated fire exits.

## **Emergency Procedures:**

- Medical Emergencies:
- If someone requires medical attention, contact the on-site medical personnel or 911 immediately.
- Administer basic first aid, if trained to do so.
- Direct attendees to clear the area around the individual needing assistance.
- If the situation requires, designate someone to accompany the injured or ill person to the hospital.

## **Fire or Smoke:**

- If there's a fire or the fire alarm sounds, remain calm and exit the building using the nearest fire exit.
- Do not use elevators during a fire alarm.
- Assemble at a predetermined location outside the venue for headcount and further instructions.

## **Severe Weather:**

- In case of severe weather (e.g., tornado, lightning), follow the instructions of event staff and local authorities.
- Seek shelter in designated areas if available.

## **Suspicious Activity or Threats:**

- If you notice any suspicious activity or threats, report it immediately to the security team or law enforcement.
- Avoid direct confrontation with any suspicious individuals.

## **Lost and Unattended Children:**

- If a lost or unattended child is found, inform event staff immediately.
- Event staff will coordinate efforts to locate the child's parents or guardians.

## **Communication:**

- Event organizers and security personnel will use a public address system or mobile apps to relay important information to attendees.
- Stay tuned for official updates and instructions.

## **Reunification Point:**

- In the event of an evacuation, designate a specific location outside the venue as a reunification point for attendees.
- Promote a "buddy system" to ensure that attendees are aware of their friends' whereabouts.

## **Follow Instructions:**

- Always follow the instructions provided by event staff, security personnel, and local authorities.
- Do not re-enter the venue until it has been declared safe.

## **After the Emergency:**

- After the emergency situation has been resolved, and it is safe to do so, the event may either continue or be rescheduled. Updates will be provided by event staff.

## **Review and Practice:**

- The emergency plan should be reviewed with all event staff, volunteers, and security personnel before the homecoming.
- Regular practice drills should be conducted to ensure everyone knows the evacuation procedures.