

# How Are Your RevTrak Skills?



**VANCO**  
EDUCATION

# Today's Presenters:



**Danielle Winkler**  
Education Marketing Manager



**Jon Washington**  
Client Onboarding Lead

# Today's Agenda

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**1** Live Walkthrough: The RevTrak Admin Portal

**2** Other Training Resources

**3** Q&A

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[+ NEW ITEM](#)
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SKU	ITEM NAME ↑	PERMALINK	ACCOUNT CODE	REPORTING DEPARTMENT	WEB STORE DEPARTMENT	START DATE
<input type="text"/>	<input type="text"/> 	<input type="text"/> 	<input type="text"/> 	<input type="text"/> 	<input type="text"/> 	<input type="text"/> 
0 EC Reg	Early Childhood Registration	Early-Childhood-Registratio...	Student Reg Fees	Student Fees		
HambSpcl	Hamburger Special	hamburger-special	activities	Donations	OE	
cls01	[troubleshoot] CLS SFGA 05...	-troubleshoot-cls-sfga-05-0...	Default Account Code			
1-FT	1st Grade Field Trip	1st-grade-field-trip	5359.8214	Student Fees		01/01/202
FT 4 & 5	4th & 5th Grade Field Trip	4th-and-5th-grade-field-trip		RWForms		
VVHS_AGF	Abbey's Group Fees	abbey-s-group-fees	123456	Abbey's Group		
ADOPT A CLAS...	Adopt a Class Donation	adopt-a-class-donation	activities	Fees		
HS_AP Test	AP Testing Fee	ap-testing-fee	Default Account Code	RWForms		02/18/202
ART DONATION	Art Donation	art-donation	5359.8214	Donations		
ATHLETIC DO...	Athletic Donation	oe-athletic-donation	activities	Donations	OE	
ATHLETIC DO...	Athletic Donation	athletic-donation	activities	Donations		
HS ATHLETIC R...	Athletic Registration	athletic-registration	Default Account Code	RWForms		02/18/202
B220 Simplifor...	B220 Chicago Symphony O...	chicago-symphony-orchest...	B220 Simpliform	RWForms		
BAKE SALE FU...	Bake Sale Fundraiser	Bake-Sale-17		Donations		
BASEFEE	Baseball Fee	Baseball-Fee-27	activities	Athletics		

Let's dive in to the RevTrak Admin Portal ("Back End")

[Portal](#)
[DASHBOARD](#)
[ORDER ENTRY](#)
[PAYMENT HISTORY](#)
[REPORTS](#)
[CONTACTS](#)
[SETTINGS](#)
[INVENTORY](#)
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[PARTNERS](#)



# Other Training Resources: The RevTrak Learning Center

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A VANCO COMPANY

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[Integrations](#)

[Help](#)

## ***Next Steps***

1. Fill out the [RevTrak Web Store consultation form](#) (or answer our poll question on the next slide) to talk with your dedicated RevTrak consultant about your Web Store.
2. Your RevTrak rep will reach out to answer any questions about using your Web Store more effectively.
3. Enjoy getting more value out of your Web Store!

# [Poll]

**What can we help you with  
with your Web Store?**

# Q&A

**Additional questions? Reach out to us at:**  
[support@revtrak.zendesk.com](mailto:support@revtrak.zendesk.com)

888.847.9885



**[Survey] We want to  
hear from you! What  
would you like to  
learn more about?**



***Thank you!***